



Are you looking for an easy to use **complete hotel management software that manages all your hotel operations** from the reception to tracking the grams salt in kitchen as well as automating all your hotel accounts without the need of separate accounting software?

Try Karibu Hotel Software

Unlike other hotel softwares that only focus on guests, Karibu is not only uniquely designed to improve your customer service experience but it is also customised to solve your hotel management challenges like managing finances and cash flows, monitoring stores, tracking stocks and inventories, automatically streamlining the hotel books of accounts as well eliminating fraud and theft in the hotel among others.

We believe you deserve a solution that removes the worries of management so you can focus on growing your business

Karibu **Hotel Software** Modules



Front desk Module

The front desk management module automates all the front desk operations including housekeeping management.



Points of Sale Module

This module manages unlimited points of sale like restaurants, bars, health clubs and others.



Stores and Inventory Management

Manages and monitors all hotel assets, inventory and stocks in all the hotel departments and stores.



Hotel Accounting and Finance

Karibu is a hotel accounting software with automated hotel accounting and produces all the financial statements like balance sheets.



Events and Banqueting

Manages all your hotel events like conferences, workshops, parties and outside catering functions.



Human Resource Management

Manages employee records, payroll, leave management and employee performance appraisals.

Cloud Reports

Access over 120 real time hotel reports from anywhere in the world.

Instantly access your hotel operations, transactions and financial information just as it happens using any internet enabled device from anywhere in the world by logging into your Karibu Cloud Reports Account

How it works.

Karibu's cloud reports feature automatically updates all your reports online in real time so you can instantly know whatever is happening in the hotel just as it happens.

In case of an internet disruption at the hotel, the Karibu hotel software will continue running normally at the hotel as it does not depend on internet. Once internet is reconnected, the cloud reports will instantly be updated.



Karibu Hotel Software Modules' **Features**



ACCOUNTS AND FINANCE MODULE FEATURES

Automated accounting

The accounts module handles and professionally automates all the accounts of the hotel.

The accounting module integrates with all the other Karibu software modules and all transactions from the various modules are automatically posted to the chart of accounts. The software will automatically do all the double entry postings.

You can even customize the chart of accounts to meet your accounting requirements.

With Karibu, you save time and money as there is no need for additional accounting software.

Expenses Management

The accounts module manages all your hotel expenses on a single easy to use interface. It even calculates expenses input VAT where applicable.

Accommodation and Event Debtors Management

The accounts module also manages all your front-desk and event debtors helping you keep track of your debtors.

Points of Sale Debtors Management

In case of an employee, you can post the demanded amount to the payroll to be removed from his salary at the end of the month.

You can also manage and receive payments from clients allowed to take credit as well as view their transactions history.

Suppliers Management

Management of your suppliers is simplified as you can easily view all your supplier transactions, view supplier balances and make payments instantly.

Assets Register and Management

Keep track of any of your assets in all departments. The Karibu P.M.S manages asset acquisition, depreciation, revaluation and asset disposal. You can instantly know the current value of your assets after depreciation on a monthly basis.

Personalized Taxes & Fees

Set up taxes and fees exactly as you need them to suit your business requirements. Make life easy for your business with automated tax computations.

Automated Financial Statements

Karibu automatically generates accounting financial statements like profit and loss statements, balance sheet statements and trial balances for any period you select including a single day or the entire financial year.



FRONT DESK MODULE FEATURES

Click & Drag Calendar

The front desk module has an easy to use drag and drop rooming calendar showing all your guests and their reservations like confirmed reservations, checked in rooms, checked out rooms and available rooms throughout the year. You can simply drag a guest from one room to another or even extend their stay right from the calendar. With the calendar, you can instantly know which rooms are available on any day of the year.

Previous Guest Recognition

Quickly pull previous guest data in order to quickly create a new reservation. The better you know your guests, the happier you can make your guests.

With just a click, you can access your returning guest's information including their preferences to make their check-in process and stay with you more comfortable

Housekeeping

See the status of each room—clean or dirty, vacant or occupied.

The house keeping room status is integrated with the reservations to avoid checking guests into unready rooms. You need not worry about assigning a dirty room to a guest as the software will alert you in case the room is dirty or out of order. Added to that, the house keeping module alerts you in case of any un-matching room statuses with the front-desk e.g. in case the house keeper finds the room occupied while the front-desk reported it as vacant.

Check in Registration Forms and Gate Pass Cards

The software generates guest check in cards or guest registration forms with all the guest details. Your guests simply sign without having to spend time at the reception especially in case of returning guests. The software also generates guest check-out forms at the time of check-out allowing hassle free exit from the hotel while keeping your hotel items secured.

Integrated with the Points of Sale

Bills from the points of sale like the restaurant are automatically posted to the client's accommodation folio.

Guest extras

Managing your clients' extras couldn't be any easier. With the Karibu Hotel Management Software, all your clients' extra services are managed on the same folio making it easy to track their payments.

Automated Feedback Form

Automatically generate guest thank you emails from the system once they have checked out

Individual, Group & Company Bookings / Reservations

Easily manage individual and group reservations on the same folio. Set special rates for your corporate clients and organizations. With just a few clicks, you can instantly know all your available rooms on any given dates helping you better plan for your future client reservations.

Multi-currency Invoices, Receipts and Proformas

Generate client invoices, receipts and proformas in multiple currencies to cater for both local and international clients

Automated accounting

Just like all the other Karibu Hotel Management Software modules, the entire front desk accounting is automated and all entries are automatically posted to the final accounts.



POINTS OF SALE MODULE FEATURES

Multiple Points of Sale

Manage multiple points of sale like restaurants, bars, health clubs and many others and easily transfer inventory between them. You can run reports across points of sale to see which products are selling the best.

Easy to Use Sales Interface

The sales interface has been carefully engineered for speed and ease even for those with no computer experience. You can instantly process complementary sales, cash sales, charge to room and charge to event sales and even credit sales with just a click.

Recipe and Menu Costing Management

You can easily create and customize your hotel menus.

Monitor your kitchen stock and control pilferage while tracking all items used in the kitchen. You can also easily know how much each sale costs and be in control of your profit margins.

Integrated with the Stores and Inventory Module

The points of sale module is interconnected with the inventory module and the software will alert you in case the recipe ingredient used to prepare the item you are selling is running low in the point of sale store. The software automatically creates item bin cards for all items sent to the points of sale showing in detail how each item was used.

Front desk and Events Module Integration

The module is also interlinked to the front desk module and in case of a charge to room bill, the software will display all the guests checked in the hotel. On posting the bill to the room, it will automatically be added to the client's folio bill at the front desk. You can also post event bills like workshop bills to the client's event folio.

Kitchen Order Tickets (K.O.Ts)

The software generates kitchen order tickets (K.O.Ts) and you can even add client specifications. K.O.Ts can be printed directly in the kitchen or printed from the restaurant printer and manually taken to the kitchen by the waiter.

Waiters can keep track of the preparation progress of the orders they sent to the kitchen in case the chef has a computer. The chef can also view the kitchen orders' details as well as the recipe quantities of the items he is preparing.

Professional Client Billing and Receipting.

The software streamlines your sales process with professional client billing and receipting.

To minimize billing errors, the software automatically generates client bills with even a provision for resident guests whose bills are to be charged to their rooms.

Employees Credit Management

In case an employee takes the item on credit, the module interlinks with the human resource module and you can easily post the bill to the employees' account. You can even post the employee's credit amount to the payroll in the accounts module.

You can also offer credit to other clients or organizations that have been approved by the accounts department in the system.

Points of Sale Reservations Management

The Karibu P.M.S also manages all your client reservations in the points of sale like the restaurant. The software manages clients' payment deposits, menu items and even has reminders to remind the P.O.S staff about upcoming reservations so as to start organizing in time.

Points of Sale Memberships and Subscriptions

Easily manage client memberships and subscriptions. With Karibu, you can create multiple membership packages, manage subscription payments and even automatically block members with expired subscriptions. You can also generate entry cards for clients whenever they come to use the services.

Multi Hardware Compatibility

The Karibu P.O.S module is compatible with tablets, desktop computers and touch screen devices

Automated Accounting

Just like all the other Karibu Hotel Management Software modules, all the points of sale accounting is automated and all entries are automatically posted to the final accounts.



STORES AND INVENTORY MODULE FEATURES

Inventory Monitor

Instantly monitor all items in the hotel, their quantities and value in any department including assets, inventory, stocks and others.

All items that reach the re-order level are automatically highlighted to avoid shortages. You can also track how items are used and issued from one department to another.

Simplified Requisitioning and Purchasing

Automates the entire requisition process in the hotel. You can make both internal in-house store requisitions as well as purchase requisitions. The software also has various requisitions approval levels.

Local Purchase Orders (LPOs), Goods Received Notes, Goods Issue Notes and others

The software generates Local Purchase Orders (LPOs), Goods Received Notes, Goods Issue Notes and others.

This not only automates and simplifies but also streamlines the entire purchasing process eliminating financial losses due to poor purchasing procedures.

Purchases Registration

Easily manage and keep track of all purchases that come into the hotel including cash and credit purchases. The software even calculates the input VAT on applicable items and generates input VAT reports.

Inter Department Item Transfers

You can easily issue and transfer items from one department to another. The software generates Stock Issue Notes for accountability of issued items.

Automated Bin Cards

With the automated item bin cards, you can track how any item was used from the moment it was purchased, sold or disposed off to the quantity that should be in stock.

With the Karibu Hotel Management Software, you are in charge of your stocks and you can easily identify pilferage within your business.

Inventory stock taking reconciliation / counting

You can easily update your inventory based on your physical count.

The software keeps track of all stock adjustments especially after stock taking within the different departments helping you identify areas of item misuse.



EVENTS AND BANQUETING MODULE FEATURES

Efficient events management and coordination

The Events and Banqueting module handles all your hotel events like conferences, workshops, parties, outside catering and so much more.

Manage and easily coordinate all event details on a single folio including event venues, resources and event requirements like notepads, flip charts and meal plans among others.

Easily generate multi-currency event proformas, invoices, receipts and function sheets

Click & Drag Venue and Resources Calendar

Enjoy a visual, drag-and-drop calendar of all of your venues and resources throughout the year. Easily view all concluded, ongoing and upcoming events.

Interlinked with the Points of Sale

Points of Sale event bills can also be posted to an event's folio.

Outsourced Services Management

You can also manage services or equipment hired by the hotel from outside for the event.

Examples include rooms from another hotel in case you do not have enough rooms for the event guests.

Previous Client Recognition

Quickly pull previous event clients' data in order to quickly create a new event reservations.

Events Automated Accounting

Like all the other Karibu Hotel Software modules, the events and banqueting accounts are all fully automated



HUMAN RESOURCE MANAGEMENT MODULE FEATURES

Employee Management

With the Karibu human resource management module, you can easily manage all your employees' records and bio-data including employee images.

Payroll Management

Karibu automatically creates and manages the entire payroll.

It is easily customisable to suite your payroll requirements and salary affectors like penalties, bonuses and any other that you may opt to include on the payroll. Karibu also automatically generates employee's pay slips.

Salary Advances Management

With the Karibu Hotel Software, you can easily manage all your employees' salary advances. You can even generate employee advances reports.

Leave Management

Easily manage your employees' leaves with Karibu and plan better your human resource leaves especially during the busy periods.

Performance Appraisals

Manage employees' performance appraisals and keep track of your best employees as well as identify those who need assistance to improve their productivity.



CLOUD REPORTS

With the Karibu Cloud Reports , you can access all your sales reports, financial reports, operational reports and all other reports in real time from anywhere you are using any internet enabled device



OTHER FEATURES

Over 150 Reports

The Karibu Hotel Management software has over 150 customisable reports from all the modules that can be filtered down to any information you may need. Reports can even be exported to Ms Excel or PDF format.

Unlimited Users

There is no limit to the number of system users

Works without Internet

You only need internet to access the software remotely (away from the hotel). However, the software does not need internet to operate within the hotel premises.